

Careers Education, Information, Advice and Guidance (CEIAG) Policy

Queen's College, Taunton

November 2020 (v.1)

Rationale

Careers education helps young people to develop the knowledge, confidence and skills they need to make well informed and considered choices and plans that will enable them to progress into further learning and work. At Queen's College, a planned progressive programme of careers education, information, advice and guidance (CEIAG) for Years 7-13 will be provided and CEIAG will feature in the provision of the whole College.

Commitment

Queen's College is committed to providing CEIAG and work-related learning within bespoke programmes and through the wider curriculum throughout the College.

Queen's College commits to follow the "National Careers Strategy: making the most of everyone's skills and talent for 11-19 in England" (DfES, 2017) and other relevant guidance from the UK government and ISI as it appears.

Aims

The Queen's College CEIAG policy has the following aims in line with the Gatsby Benchmarks for Careers Excellence.

- To link curriculum learning to careers
- To provide of a stable careers programme
- To expose students to learning from career and labour market information
- To address the needs of all students to provide opportunities for all students to encounter employers and employees
- To help students to gain experiences of workplaces
- To enable students to encounter further and higher education opportunities and institutions
- To provide personal careers guidance

Outcomes

The proposed outcomes for Queen's College from this CEIAG policy are:

- Raise achievement and avoid disengagement
- Help students choose KS4 and KS5 options
- Help students choose appropriate post-16 and post-18 destinations or career routes
- Reduce the likelihood of any Queen's student progressing to NEET status (young person who is not in employment, education or training)
- Give a wider and relevant context for learning
- Closing the gap between disadvantaged students and others
- Increase engagement with stakeholders and the local, national and international community

Student entitlement:

Queen's College will deliver impartial and independent careers information, advice and guidance for all students in accordance with statutory guidance.

Development:

The policy was developed and is reviewed annually by the Careers Lead and their CLG line manager and is based on current good practice and statutory guidance.

Equality and diversity:

Queen's College will ensure that impartial CIEAG is provided for all pupils based on their interests, skills and strengths regardless of any prevailing societal stereotypes. All students will be provided with the same opportunities and diversity will be celebrated.

Implementation of CIEAG

At Queen's College CIEAG will be delivered through the pastoral and PSHME programmes and embedded within the curriculum, thus making it a responsibility of all teaching and pastoral staff.

Involvement of parents/carers/guardians

At Queen's College all our stakeholders are important, thus parent, carer and guardian involvement is an essential element of effective CIEAG provision and will be encouraged at all stages.

Management

The Careers Lead will coordinate the CIEAG provision in consultation with academic Heads of Department (HODs) including the Head of PSHME and Year Leads/Curriculum Leads and throughout the College. The Careers Lead will report to the Deputy Head (Teaching and Learning).

Partnerships

The Careers Lead will develop links and partnerships with relevant external agencies and employers in order to maintain dynamic links with the local, national and international employment markets.

Resources

Funding will be applied through an annual budget to be accounted for and deployed by the Careers Lead.

Staff development

In line with the Staff Development Policy relevant training will be sought and provided to maintain dynamic CIEAG provision from all staff involved.

Monitoring, review and evaluation

CIEAG provision will be monitored through regular meetings between the Careers Lead and their line manager. Additional meetings will take place with academic HoDs and Curriculum Leads as well as between the Careers Lead and the Deputy Head (Welfare) and the Year Leads. CIEAG provision will be evaluated annually through the Departmental Improvement Plan process, in line with the School Improvement Plan.

Effective date of the policy	9 th December 2020
CLG Responsible Member	Steve Green, Deputy Head (Teaching & Learning)

Authorised by	Board of Governors
Signed	Mark Edwards, Chair of Governors
Date	9 th December 2020