



| **Job Title:** LAMDA Speech & Drama Teacher |  |
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| **Hours:** Initially 15 hours a week |  |
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**Responsible to:** Artistic Director

**Job Purpose:**

* Teach LAMDA syllabus for Verse and Prose, Acting and Communication.
* To promote wider participation in Speech & Drama examinations within Queen’s College.
* To further promote Speech & Drama through participation in the Taunton Speech festival

**Main Duties:**

* Teach LAMDA syllabus lessons at all levels for individuals, duos or groups.
* To participate with the school’s co-curricular programme, offering opportunities for students to learn more about a variety of Speech & Drama skills. Collaborate with the Artistic Director to support individuals’ preparations for school shows.
* Explore the potential to develop Trinity or LAMDA musical theatre qualifications
* Oversee registers and liaise with the Finance Department to ensure accurate billing of students for their classes.
* To take full responsibility for entries for LAMDA exams, Festivals and Showcases including communications.
* Ensure all Health & Safety requirements are met for daily use of the performance spaces. To constantly review Health & Safety procedures and propose any improvements, as necessary.
* Liaise with parents in questions relating to Speech & Drama lessons, levels and timetables.

**Child Protection and Safeguarding**

Safeguarding and promoting the welfare of children is everyone’s responsibility. Everyone who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child-centred. This means that they should consider, at all times, what is in the best interests of the child (KCSiE 2024).

You must comply with the Queen's College Child Protection and Safeguarding Policy and Procedures and the requirement to report any concerns relating to the safety or welfare of children.

**Additional Duties:**

To undertake such additional duties as may be reasonably required commensurate with the level of responsibility within the College.

The post-holder will undertake assigned duties and responsibilities, ensuring that all actions are discharged within the regulatory and legislative requirements to which the College is subject.

**May 2025**

This job description is current at the above date. In consultation with the post holder it is liable to variation by the School to reflect actual, contemplated or proposed changes in or to the job.



**Qualifications/experience**

* Previous experience as a teacher of Speech & Drama
* Registration with LAMDA to a level able to submit students for examination.
* **Desirable:** Previous experience of working in a school

**Knowledge**

* Knowledge of a variety of performance styles.
* Knowledge of teaching children of all ages
* Knowledge of current Health & Safety requirements and legislation regarding theatre

**Skills and Abilities**

* Ability to direct examination pieces for individuals, duos or groups.
* Ability to manage competing priorities
* Ability to manage own time within a busy schedule including evening and weekend working

**Personal/professional qualities**

* Ability to work in a way that promotes the safety and wellbeing of children and young people
* Excellent interpersonal skills
* Ability to manage your own time
* Ability to work efficiently and effectively
* Ability to communicate effectively