



| **Job Title:** | Lifeguard |
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| **Hours:** | Part Time |
| **Status:** | Zero hours |

**Responsible to:**

**Job Purpose:**

To ensure the safety and well-being of all users of the school swimming pool by maintaining vigilant supervision, enforcing pool rules, and responding effectively to emergencies. This zero hours contract offers flexible working arrangements based on the needs of the school.

**Main Duties:**

* Provide vigilant supervision during all pool sessions, including PE lessons, extra-curricular clubs, and external hire groups.
* Maintain a safe and welcoming environment, ensuring all pool users comply with safety procedures and school policies.
* Complete pool safety checks and record keeping as required (e.g. incident reports).
* Assist with setting up and clearing away equipment for swimming sessions.
* Work collaboratively with teaching staff, coaches, and other colleagues to ensure a positive experience for all pool users.
* Maintain high standards of cleanliness and hygiene in the pool area.
* Attend refresher training sessions and staff briefings as required.

**Person Specification**

**Skills and Experience**

Essential:

* Current and valid RLSS Lifeguard qualification.
* Excellent communication and interpersonal skills
* Ability to remain calm under pressure and respond swiftly in emergencies
* Flexible and reliable with a professional approach to work
* Awareness of safeguarding procedures and commitment to pupil welfare

Desirable:

* Previous experience working in a school or youth environment
* First Aid at Work qualification
* Understanding of pool plant operations (training may be provided)

**Child Protection and Safeguarding**

Safeguarding and promoting the welfare of children is everyone’s responsibility. Everyone who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child-centred. This means that they should consider, at all times, what is in the best interests of the child (KCSiE 2024).

You must comply with the Queen's College Child Protection and Safeguarding Policy and Procedures and the requirement to report any concerns relating to the safety or welfare of children.

**Additional Duties:**

To undertake such additional duties as may be reasonably required commensurate with the level of responsibility within the College.

The post-holder will undertake assigned duties and responsibilities, ensuring that all actions are discharged within the regulatory and legislative requirements to which the College is subject.

**June 2025**

This job description is current at the above date. In consultation with the post holder it is liable to variation by the School to reflect actual, contemplated or proposed changes in or to the job.

| **Signed ..............................................**    **Print name ......................................**      **Dated ...............................................**    *(Post holder)* | **Signed ..............................................**    **Print name ......................................**      **Dated ...............................................**    *(Line Manager)* |
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