



| **Job Title:** | Sports Graduate - Rugby and/or Hockey  Starting September 2025 |
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| **Hours:** | Full time (term time only, including weekends) |
| **Status:** | Fixed term for one academic year |
| **Responsible to:** | Director of Sport |
| **Functional links with:** | All members of the department, academic staff, pastoral team, administrative functions across the school |

**Job Purpose:**

* To have an active role in supporting the Faculty of Physical Education & Sport in delivering outstanding provision and extended development opportunities (Reception to Sixth Form). This role has a particular focus on Rugby and/or Hockey across the School.

**Main Duties:**

**Sport**

* To assist/lead in the Games curriculums throughout the school year.
* To coach and/or officiate sports fixtures and events (to include weekends).

**Academic**

* To assist in Physical Education lessons under the direction of the class teacher.
* To supervise classes whose teacher is absent.

**Co-Curricular**

* To support elements of the school’s co-curricular programme.

**Boarding (if resident)**

* Duties in the Boarding House and/or supervision of the Gym in the evenings and weekend duties and/or supervision of some Sunday trips.

**Child Protection and Safeguarding**

Safeguarding and promoting the welfare of children is everyone’s responsibility. Everyone who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child-centred. This means that they should consider, at all times, what is in the best interests of the child (KCSiE 2024).

You must comply with the Queen's College Child Protection and Safeguarding Policy and Procedures and the requirement to report any concerns relating to the safety or welfare of children

**Additional Duties:**

To undertake such additional duties as may be reasonably required commensurate with the level of responsibility within the College.

The post-holder will undertake assigned duties and responsibilities, ensuring that all actions are discharged within the regulatory and legislative requirements to which the College is subject.

**June 2025**

This job description is current at the above date. In consultation with the post holder it is liable to variation by the College to reflect actual, contemplated or proposed changes in or to the job.



The successful candidate will possess, and be able to demonstrate, the following:

* An outstanding team player with a general love of sport.
* A professional, welcoming and engaging style.
* An excellent learner, keen to discover different teaching methods, ideas and strategies.
* Possess the energy and self-belief to motivate pupils.
* Possess good organisational skills and an ability to manage time efficiently.
* An ability to command respect from pupils whilst remaining approachable.
* Diplomacy, integrity and a capacity to persuade others to accept and adopt different methods and approaches.
* Ability to coach at least one of our major sports (rugby, hockey, netball, cricket), with a preference for rugby and/or hockey
* Demonstrate good IT skills.

**Qualifications/Experience**

* Degree or Relevant Experience
* GCSE Maths & English (Grade C or above)
* Coaching qualifications would be desirable with particular focus in one of the schools major sports teams

**Personal/Professional Qualities**

* Enthusiasm and passion for working in Education
* Effective Communication Skills
* Ability to supervise groups of students
* Excellent interpersonal skills