



| **Job Title:** | Rugby Coach |
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| **Hours:** | Approx 11 hours per week £25 per hour (Mon, Tues, Weds and Saturday afternoons) |
| **Status:**  | Autumn Term (September to December) |

**Responsible to:** Director of Sport

**Job Purpose:**

Queen’s College is seeking an experienced, motivated and inspiring Rugby Coach to play a pivotal role in the ongoing development and delivery of our rugby programme. The successful candidate will coach across various groups, nurturing a culture of excellence, sportsmanship and participation while aligning with the school’s commitment to “Sport for Life.”

**Main Duties:**

* Involved in the planning and delivery of the school’s rugby programme.
* Coach and develop boys' and/or girls’ rugby teams, promoting high standards of performance and enjoyment.
* Attend fixtures, tournaments and tours, including Saturdays and other occasional evening/weekend commitments (paid as over-time). Including refereeing where needed.
* Work with other staff involved in rugby coaching, fostering a collaborative and consistent approach.
* Collaborate with the Sports Scholars Programme to develop individual performance plans.
* Promote inclusive participation while challenging and supporting high-performing athletes.
* Uphold high standards of safeguarding and pupil welfare in all sporting contexts.
* Maintain accurate records of training sessions, fixtures and pupil progress.
* Contribute to the ongoing evaluation and improvement of the rugby provision.

**Person Specification**

#### Essential

* Proven experience coaching rugby at school, academy or club level.
* Minimum RFU Level 2 Coaching Qualification (or equivalent).
* Strong organisational skills.
* Ability to inspire, motivate and engage young people across a wide range of abilities.
* Understanding of safeguarding procedures and a commitment to pupil welfare.
* Excellent interpersonal and communication skills.

#### Desirable

* First Aid qualification and/or up-to-date safeguarding training.
* Experience leading inter-school tournaments.
* Teaching qualification or experience working in an educational environment.

**Child Protection and Safeguarding**

Safeguarding and promoting the welfare of children is everyone’s responsibility. Everyone who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child-centred. This means that they should consider, at all times, what is in the best interests of the child (KCSiE 2024).

You must comply with the Queen's College Child Protection and Safeguarding Policy and Procedures and the requirement to report any concerns relating to the safety or welfare of children.

**Additional Duties:**

To undertake such additional duties as may be reasonably required commensurate with the level of responsibility within the College.

The post-holder will undertake assigned duties and responsibilities, ensuring that all actions are discharged within the regulatory and legislative requirements to which the College is subject.

 **July 2025**

This job description is current at the above date. In consultation with the post holder it is liable to variation by the School to reflect actual, contemplated or proposed changes in or to the job.

|  **Signed ..............................................** **Print name ......................................** **Dated ...............................................** *(Post holder)* |  **Signed ..............................................** **Print name ......................................** **Dated ...............................................** *(Line Manager)*  |
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