



QUEEN'S

JOB DESCRIPTION

Job Title:	Dance Teacher - Ballet Specialist
Hours:	Part-time
Status:	Permanent, term time only

Responsible to: Head of Faculty

Functional links with: All members of the faculty, other academic staff, pastoral team, administrative functions across the school

Job Purpose:

- To positively contribute to the Dance programme at Queen's College by inspiring and extending girls and boys of all ages and abilities.
- Provide an outstanding student experience through high-quality teaching, learning and coaching, enabling all students to maximise their potential.
- Teach RAD Ballet across a wide range of levels, from Nursery through to higher grades, supporting progression through the RAD syllabus and examinations where appropriate.
- Develop wider participation in ballet and support the promotion of dance within Queen's College.

Main Duties:

- Support the day-to-day running of dance activities as part of the Performing Arts faculty, including school events, lessons, assemblies and productions.
- Teach Ballet at various levels following the RAD syllabus, offering classes suitable for both examination and non-examination routes.
- Deliver engaging ballet lessons that nurture technique, artistry and confidence in students from ages 3-18.
- Participate actively in the school's co-curricular programme by offering additional ballet opportunities such as clubs, rehearsals, workshops or extension classes.
- Work collaboratively with the Head of Performing Arts and Head of Dance to produce high-quality ballet performances and support whole-school productions.
- Ensure all Health & Safety requirements are met in the daily use of performance and rehearsal spaces, regularly reviewing procedures and proposing improvements where necessary.
- Liaise professionally with parents regarding ballet lessons, uniform, examinations, performances and timetables.

Whole school responsibilities:

- Communicate with subject staff, other tutors, and the School's safeguarding group with regards to the safeguarding of students.

Child Protection and Safeguarding

Safeguarding and promoting the welfare of children is everyone's responsibility. Everyone who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child-centred. This means that they should consider, at all times, what is in the best interests of the child (KCSiE 2025).

You must comply with the Queen's College Child Protection and Safeguarding Policy and Procedures and the requirement to report any concerns relating to the safety or welfare of children.

Additional Duties:

To undertake such additional duties as may be reasonably required commensurate with the level of responsibility within the College.

The post-holder will undertake assigned duties and responsibilities, ensuring that all actions are discharged within the regulatory and legislative requirements to which the College is subject.

March 2026

This job description is current at the above date. In consultation with the post holder it is liable to variation by the School to reflect actual, contemplated or proposed changes in or to the job.

Person Specification

Qualifications/experience

- Relevant RAD Ballet teaching qualifications.
- Previous experience teaching RAD Ballet across a wide age range.
- Experience working with students aged 3–18.

Knowledge

- Excellent knowledge of the RAD Ballet syllabus and pedagogical approach.
- Demonstrates outstanding classroom and studio practice, capable of inspiring pupils with imaginative teaching and learning.
- Understanding of effective pastoral care alongside safeguarding and child protection issues.
- Knowledge of teaching children and young people of varied ages and abilities.

Skills and Abilities

- Excellent communication and interpersonal skills.
- Strong organisational and administrative abilities.
- Ability to build supportive relationships with staff, parents/carers and pupils.
- High standards of classroom and behaviour management.
- Ability to motivate and inspire students with a passion for ballet.
- Able to manage competing priorities and work independently.
- Willingness and ability to work evenings and weekends when required.

Personal/professional qualities

- Commitment to promoting the safety and wellbeing of children and young people.
- Willingness to be fully involved in school life.
- Aspirational, empathetic and committed to the potential of every pupil.
- Resilient, determined, pragmatic and professional.
- Persuasive, influential and confident as a role model.
- Collaborative, flexible and resourceful.
- Demonstrates innovation, creativity and commitment to continuous professional development.
- Holds high expectations of pupils.
- Previous experience working in a school environment is advantageous.