



QUEEN'S

JOB DESCRIPTION

Job Title:	Dance Teacher - Modern and Tap Specialist
Hours:	Part-time
Status:	Permanent, term time only

Responsible to: Head of Faculty

Functional links with: All members of the faculty, other academic staff, pastoral team, administrative functions across the school

Job Purpose:

- To positively contribute to the Dance programme at Queen's College, inspiring and extending girls and boys of all ages and abilities.
- Provide an outstanding student experience through teaching, learning and coaching enabling students to maximise their potential.
- Teach Modern and Tap, initially freestyle but to develop participation in ISTD examinations.
- Teach junior ballet, from the RAD syllabus.
- To develop wider participation in all dance forms within Queen's College.

Main Duties:

- To support the day-to-day running of dance activities as part of the Performing Arts faculty, including school events, lessons, assemblies and productions.
- Teach Modern and Tap at all levels, initially freestyle, but progressing to classes working towards ISTD examinations.
- Teach junior ballet, from the RAD syllabus, but not necessarily for exams.
- To participate with the school's co-curricular programme, offering opportunities for students to learn more about a variety of dance forms.
- Collaborate with the Head of Performing Arts and Head of Dance to produce dance performances.
- Ensure all Health & Safety requirements are met for daily use of the performance spaces. To constantly review health and safety procedures and propose any improvements, as necessary.
- Liaise with parents in questions relating to dance lessons, uniform and timetables.

Whole school responsibilities:

- Communicate with subject staff, other tutors, and the School's safeguarding group with regards to the safeguarding of students.

Child Protection and Safeguarding

Safeguarding and promoting the welfare of children is everyone's responsibility. Everyone who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child-centred. This means that they should consider, at all times, what is in the best interests of the child (KCSiE 2025).

You must comply with the Queen's College Child Protection and Safeguarding Policy and Procedures and the requirement to report any concerns relating to the safety or welfare of children.

Additional Duties:

To undertake such additional duties as may be reasonably required commensurate with the level of responsibility within the College.

The post-holder will undertake assigned duties and responsibilities, ensuring that all actions are discharged within the regulatory and legislative requirements to which the College is subject.

February 2026

This job description is current at the above date. In consultation with the post holder it is liable to variation by the School to reflect actual, contemplated or proposed changes in or to the job.

Person Specification

Qualifications/experience

- Relevant Modern and Tap Dance qualifications
- Previous experience as a Modern and Tap Dance teacher Experience in teaching ages 3 - 18.

Knowledge

- Demonstrate excellent Modern and Tap Dance knowledge.
- Demonstrate outstanding classroom practice, capable of inspiring pupils with an imaginative approach to teaching and learning.
- Knowledge of effective pastoral care and safeguarding and child protection issues.
- Knowledge of teaching children of all ages

Skills and Abilities

- Strong communication and interpersonal skills.
- Strong organisational and administrative skills.
- Ability to create and maintain strong, supportive relationships with staff, parents/carers and pupils.
- High standards of classroom management.

- Ability to lead, motivate and inspire students driven by love of subject.
- Ability to manage competing priorities
- Ability to manage own time including evening and weekend working

Personal/professional qualities

- Ability to work in a way that promotes the safety and wellbeing of children and young people.
- Willingness to be fully involved in school life.
- Aspirational and empathetic; has a genuine belief in the potential of every pupil.
- Resilient, tenacious, determined, pragmatic.
- Persuasive and influential.
- Work in collaboration with the faculty.
- Flexible and resourceful.
- Demonstrate innovation and creative thinking.
- Commitment to continuing professional development.
- High expectations of pupils.
- Previous experience of working in a school would be advantageous